



studio: 303.665.2708 | cell: 303.956.2203  
300 london ave . lafayette . co . 80026  
www.recherche-photography.com  
regina@recherche-photography.com

### portrait pricing

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- ✦ mini session \$250
  
- ✦ studio session \$350
  
- ✦ location session \$450

#### “baby’s first year” package - \$1,250

- maternity studio session
- newborn mini session
- 6 month mini session
- 1 year mini session
- 8x8 album w. 50 images
- 20x30 canvas gallery wrap

#### “monthly snapshot” package - \$3,000

- (12) mini studio sessions (15-20 min)
  - 8x8 album w. 100 images
  - 20x30 canvas gallery wrap
  - full set of digital files

### portrait à la carte menu

- online gallery, complimentary
- 8x8 album with 24 images, \$450
- 16x20 canvas gallery wrap, \$200
- 20x30 canvas gallery wrap, \$275
- 30x40 canvas gallery wrap, \$375
- set of (4) 8x10 gift prints, \$75
- individual digital files, \$50 each
  
- set of digital files (*from single session*), \$350



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## PORTRAIT PHOTOGRAPHY AGREEMENT

|                       |                                     |                                   |
|-----------------------|-------------------------------------|-----------------------------------|
| Portrait Date & Time: | Studio Viewing Session Date & Time: | Home Consult Session Date & Time: |
|-----------------------|-------------------------------------|-----------------------------------|

*client information*

Name: ..... Subject Name & Birth Date: .....

Mailing Address: ..... Email Address: .....

Cell Phone: ..... Home Phone: .....

NOTES: ..... Shipping Preference/Account: .....

Purpose of Session:  Album/Book  Wall Display  Gifts  Family Archives  Other .....

*type of portrait*

Maternity  Infant  Children (Ages: ..... )  Family  Engagement  Headshot  Other .....

*services \$*

Studio Portrait Session: .....  Documentary Portrait Session: .....

Location Portrait Session: .....  Other Portrait Session: .....

"Baby's First Year" Package: .....  Additional Services: .....

"Monthly Snapshot" Package: .....  Digital Files: .....  Dropbox  CD  Thumb Drive

*coverage*

|   | <i>Date</i> | <i>Name</i> | <i>Address</i> | <i>Phone</i> |
|---|-------------|-------------|----------------|--------------|
| <input type="checkbox"/> Portrait Location: | .....       | .....       | .....          | .....        |
| <input type="checkbox"/> Notes:             | .....       |             |                |              |

*fee payment schedule & method*

|                                  |   |
|----------------------------------|---|
| Coverage Level Fee: \$.....      | <input type="checkbox"/> Check Payable to Recherche Photography                                   |
| Additional Services Fee: \$..... | <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Paypal |
| Shipping & Handling: \$.....     | Card #: .....   |
| Other Fees: \$.....              | Expiration Date: .....  |
| Current Balance Due: \$.....     | Cardholder's Name: .....  |
|                                  | Billing Address: .....  |
|                                  | .....   |
|                                  | Cardholder's Signature: .....   |

The parties have read both front and back of the Agreement, agree to all of its terms, and acknowledge receipt of a complete copy of the Agreement signed by both parties. The client signing below shall be fully responsible for ensuring that the full payment is made pursuant to the terms and conditions of this Agreement and any future orders.

|         |       |               |       |
|---------|-------|---------------|-------|
| Client: | Date: | Photographer: | Date: |
|---------|-------|---------------|-------|



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## CHILDREN PORTRAIT POLICIES & TIPS

✦ **MOST IMPORTANTLY:** Do not stress! It is very important that YOU are relaxed and calm for the session so your child(ren) do not absorb that tension. You are in good hands . . . no matter what happens, your photos will be fabulous!

### before the photo shoot

- ✦ Please mail or email your completed Portrait Contract & sitting fee payment to me PRIOR to your Portrait Session. Any questions you have about the contract, our policies or pricing should be discussed BEFORE the day of the session.
- ✦ Bring a couple of your child's favorite lovies (i.e. stuffed animals, baby blankets, etc) in a bag just in case.
- ✦ If you'd like, bring a few simple outfit changes (b&w onesies or t-shirts are ideal!). Call ahead if you want to discuss.
- ✦ If we are doing individual portraits of more than one child, please bring an iPad, books, or another adult to entertain the older child while we focus on the younger one.
- ✦ Parents always make cameos in photos, so be sure to wear something in which you feel comfortable.
- ✦ Avoid giving children anything to which they will cling during the portrait shoot that you would rather not have in the photos (i.e. car keys, sippy cup, etc).
- ✦ Please call or text ahead of time if you are running EARLY or late to make sure that I am ready for you.

### during the photo shoot

- ✦ Parents should never be out of sight of their children.
- ✦ Food or drink should only be introduced OUTSIDE the studio and AFTER the session.
- ✦ Keep the bag of "backup" lovies should out of sight until the photographer is ready to introduce them into the shoot.
- ✦ Children are encouraged to stay on the main level of the house but not required. Steps are magnets for little ones!
- ✦ I am not controlling or super structured during my sessions so I will need parents' help to help keep the child engaged, happy, relaxed, and corralled! Feel free to bring a friend, nanny or grandparent along to help.
- ✦ I encourage parents to actively participate in the photo session by helping to *casually* direct your child's attention towards the camera and engaging your child in order to elicit favorite expressions. However, I encourage you to AVOID "fussing" over the child- fixing their hair, straightening their clothes, and saying "smile!" a million times.

# RECHERCHÉ



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## Working With Regina

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- Portrait sessions are typically available Fridays and Saturdays during best daylight hours. These hours are extended during summer months.
- I typically book 2-3 weeks out but will get you in as soon as possible.
- Please use the Online Calendar to conveniently schedule your session for the date & time that works best for you. Check my website or email me for the link.
- Payment is required to RESERVE your session date & time and will be transferred if rescheduling is necessary.
- I am happy to include pets in Location & Documentary Sessions.
- Please read through “Policies-Tips” and ask any questions before your Portrait Session. Call, email or text me anytime.
- Payment and paperwork are required to initiate all additional services and product orders. Any additional fees incurred are due prior to receiving access to your Online Gallery or digital files.
- I accept cash, checks, Visa, MasterCard, Square and Paypal payments.
- At your Studio Viewing Session you will see a slideshow of your images set to music on our large HD flatscreen. You will be offered a one-time discount for any product you order at this session as well as a copy of the slideshow for your personal iPad/iPhone/android device.
- You will have the opportunity to purchase a Product Collection as well as the complete set of the Digital Files during your follow-up Studio Viewing Session or Home Consultation within 2-3 weeks of your Portrait Session.
- An Online Gallery of your images will be available within 1-2 weeks of your session to share with family and friends who will be able to purchase prints & products from the website. Clients purchase products directly from the studio during their Home Consultation.
- Regina Mountjoy is not obligated to archive digital files longer than (3) months. If you would like to own the digital files you must purchase them within (3) months of your Viewing Session.
- These policies are in place to ensure that each of our current clients receives prompt and personal attention.



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## Model Release

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In consideration of my engagement as a model, or the minor named below, and for other good and valuable consideration herein acknowledged as received, I hereby grant to Regina Mountjoy, her heirs, legal representatives and assigns, those for whom she is acting, and those acting within her authority and permission, the irrevocable and unrestricted right and permission to take, copyright in her own name or otherwise, and use, re-use, publish, and re-publish photographic portraits or pictures of me or the minor or in which I or the minor may be included, in whole or in part, or composite or distorted in character or form, without restriction as to changes or alterations, in conjunction with my own or a fictitious name, or reproduction thereof in color or otherwise, made through any medium at her studios or elsewhere, or in any and all media now or hereafter known for illustration, promotion, art, editorial, advertising, trade, or any other purpose whatsoever. I also consent to the use of any published matter in conjunction therewith.

I hereby waive any right that I or the minor may have to inspect or approve the finished product or products and the advertising copy or other matter that may be used in connection therewith or the use to which it may be applied.

I hereby release, discharge and agree to save harmless Regina Mountjoy, her heirs, legal representatives and assigns, and all persons acting under her permission or authority or those for whom she is acting, from any liability by virtue of any blurring, distortion, alteration, optical illusion, or use in composite form, whether intentional or otherwise, that may occur or be produced in taking of said picture or in any subsequent processing thereof, as well as any publication thereof, including without limitation any claim for libel or invasion of privacy.

I hereby warrant that I am of full age and have the right to contract my own name or for the minor in the above regard. I have read the above authorization, release, and agreement, prior to execution, and I am fully familiar with the contents thereof. This release shall be binding upon me and my heirs, legal representatives, and assigns.

The parties have read both front and back of the Agreement, agree to all of its terms, and acknowledge receipt of a complete copy of the Agreement signed by both parties. The Client signing below shall be fully responsible for ensuring that the full payment is made pursuant to the terms and conditions of this Agreement and any future orders.

Regina Mountjoy is not liable for any injury suffered during the photo shoot and the Client will be liable for any damage to studio property/equipment caused by their child(ren).

Client: \_\_\_\_\_ Name of Minor: \_\_\_\_\_ Date: \_\_\_\_\_

Photographer: \_\_\_\_\_ Date: \_\_\_\_\_